

The **School Protein Enhancement** Project

Mini Grant Application

Purpose

The school protein enhancement project for public school children was first established during the 2017 general session of the Wyoming Legislature. The purpose of this project is to provide financial assistance to increase the quantity of Wyoming meat served in school meals when funding is available.

Grant funding will be provided on a competitive grant basis to assist in the payment of processing costs for **donated** Wyoming poultry, lamb, pork, beef or bison. Grant awards will be made no later than October 14, 2022. No more than \$25,000.00 will be awarded for school year 2022-2023 and the full amount to be awarded will be dependent upon funding made available from WDE.

Please remember that the Federal School Nutrition Program funding can be used to purchase and process local meats for school meals.

Qualifications

A qualifying school must:

- Participate in the USDA School Food Service Program.
- Must be a public school.
- Must include, as part of the application, a description of the District's goals for increasing the quantity of Wyoming meat used in school lunches.

Award Limitations

- ✓ Grant funding shall equally match funding contributed by the school district to pay for the processing costs of donated Wyoming meat.
- ✓ Grant funding can only be used to assist in the payment for processing costs of Wyoming meat donated for use in school meals. **Grant funding cannot be used for the cost of processing of prime cuts or other cuts not intended for school meals.**
- ✓ Processing costs for meats purchased by the District cannot be paid with grant funding, however, these costs can be paid from the non-profit food service account and the District can use USDA funding for this expense .

Application Process

The school district is to send a copy of the grant application with any needed attachments by **September 30, 2022** to susan.benning@wyo.gov or mail to the address below. Applications received after the due date will not be considered for award.

Wyoming Department of Education
Attn: Susan Benning
122 W. 25th Street, Suite E200
Cheyenne, WY 82002

General Instructions

1. The application form must be completed in its entirety.
2. Incomplete applications will not be reviewed.
3. The school district must submit an **estimate** of its processing costs.

General Grant Information

Date: _____

School District Name: _____

Name of Contact Person(s): _____

Address of School: _____ Town: _____ Zip Code: _____

School Phone Number: _____

Contact Email: _____

Application

1. Describe the district's goals for increasing the quantity of Wyoming meat used in school meals:
2. Describe school district's current farm to school efforts:
3. Provide the requested grant award amount* for school year 2022-2023. This is an estimate of WDE's match share of meat processing costs for the school year (for example, if the District estimates \$5,000 in processing costs for the school year; the requested award amount would be \$2,500):

*Funding is limited, and can only be used to pay for the processing costs of donated meat used in school meals and will be a match to funding contributed by the school district. **Grant funding cannot be used for the cost of processing of prime cuts or other cuts not intended for school meals.**

WDE Use Only

Application was: Approved _____ Denied _____

Total Score:

Comments

Child Nutrition Programs Consultant Signature _____ Date _____